DATA PROCESSOR AGREEMENT (DPA)

This data processing agreement forms part of the 'WhatConverts Terms of Use' ("Principal Contract") available here https://www.whatconverts.com/terms and is made effective from _____ between the undersigned parties:

Icon Digital LLC (DBA WhatConverts)(*"Processor"*) By:_____ Name:_____ Title:_____ Signature Date:_____ Address: 1409 Coachman Drive Waxhaw, NC 28173 United States of America	**Customer Name (Required) ("*Controller*")** (Full legal entity Name) By:_____ Name:_____ Title:_____ Signature Date:_____ Customer Address (**Required**): _____ _____ _____

Instructions

This Agreement has been pre-signed on behalf of Icon Digital (DBA WhatConverts). To enter into this Agreement, Customer must:

● Complete the table above by signing and providing the customer full legal entity name, address and signatory information; and Complete the data exporting organization found on page 6, 11 and 13.

● Submit the completed and signed Addendum to WhatConverts via email to support@whatconverts.com.

● Customer signatory represents to Icon Digital, LLC that he or she has the legal authority to bind the Customer.

● This Addendum will terminate automatically upon termination of the Principal Contract.

1. Terms of Agreement

1.1. This agreement supplements the Principal Contract and makes legally binding provisions for compliance with the Data Protection Laws as set forth in this agreement. As per the requirements of relevant Data Protection Law, all processing of personal data by a processor on behalf of a controller, shall be governed by a contract. The terms, obligations and rights set forth in this agreement relate directly to the data processing activities and conditions laid out in Schedule 1.

1.2. The terms used in this agreement have the meanings as set out in the 'definitions' part of the document.

2. Definitions

2.1. In this Agreement, unless the text specifically notes otherwise, the below words shall have the following meanings: -

2.2. "Consent" of the data subject means any freely given, specific, informed and unambiguous indication of the data subject's wishes by which he or she, by a statement or by a clear affirmative action, signifies agreement to the processing of personal data relating to him or her

2.3. "Data Protection Laws" means all applicable Data Protection Laws, including the General Data Protection Regulation (GDPR) (EU 2016/679), [Data Protection Bill] and, to the extent applicable, the data protection or privacy laws of any other country.

2.4. "EEA" means the European Economic Area.

2.5. "Effective Date" means that date that this agreement comes into force

2.6. "Personal Data" means any information relating to an identified or identifiable natural person ('data subject'); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.

2.7. "GDPR" means the General Data Protection Regulation (GDPR) (EU) (2016/679)

2.8. "Principal Contract" means the WhatConverts Terms of Service.

2.9. "Processing" means any operation or set of operations which is performed on personal data or on sets of personal data, whether or not by automated means, such as collection, recording, organization, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction.

2.10. "Recipient" means a natural or legal person, public authority, agency or another body, to which the personal data are disclosed, whether a third party or not. However, public authorities which may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law shall not be regarded as recipients; the processing of those data by those public authorities shall be in compliance with the applicable data protection rules according to the purposes of the processing.

2.11. "Third-party" means a natural or legal person, public authority, agency or body other than the data subject, Controller, Processor and persons who, under the direct authority of the Controller or Processor, are authorized to process personal data

2.12. "Sub Processor" means any person or entity appointed by or on behalf of the Processor to process personal data on behalf of the Controller"Supervisory authority" means an independent public authority which is established by a Member State pursuant to Article 51 of the "GDPR"

3. Obligations and Rights of the Processor

3.1. The Processor shall comply with the relevant Data Protection Laws and as well as the following:

A. only act on the documented instructions of the Controller, unless required by EU or Member State law to which the Processor is subject, in which case, the Processor shall to the extent permitted by such law inform the Controller of that legal requirement before the relevant Processing of that Personal Data;

B. Assist the Data Controller in ensuring compliance with obligations regarding security of processing, notifications of personal data breaches to the corresponding supervisory authority and to the affected data subjects, data protection impact assessment and prior consultations pursuant to articles 32 to 36 GDPR or applicable local data protection regulation, taking into account the nature of processing and the information available to the Data Processor.

C. Ensure that each of its employees, agents, subcontractors or vendors authorized to process personal data are bound by a duty of confidentiality and are made aware of its obligations regarding the security and protection of the personal data and the terms set out in this agreement.

D. Implement the technical and organizational security measures in accordance with article 32 GDPR, for which purposes the Data Processor undertakes to assess potential risks arising from the data processing activities that it carries out, taking into account the means that are used to provide the services (technology, resources, etc.) and other circumstances which may have a security impact.

E. Promptly notify the Controller if it receives any communication from a Data Subject or Supervisory Authority under any Data Protection Laws in respect of the Personal Data, including requests by a Data Subject to exercise rights in Chapter III of GDPR and assist the Controller in the Controller's obligation to respond to these communications. Processor shall be given reasonable time to assist the Controller with such requests in accordance with the Applicable Law.

F. Following expiration or termination of the Agreement, the Processor will delete or return to the Controller all Personal Data in its possession as provided in the Agreement (or, if sooner, the service to which it relates) except to the extent the Processor is required by Applicable law to retain some or all of the personal data (in which case the Processor will implement reasonable measures to prevent the personal data from any further processing). The terms of this DPA will continue to apply to such Personal Data.

G. make available to the Controller all information necessary to demonstrate compliance with the obligations laid down in the relevant Data Protection Laws and allow for, and contribute to audits, including inspections, conducted by the Controller or another auditor mandated by the Controller.

H. inform the Controller without undue delay if the instructions received are infringing the GDPR or other Data Protection Law of the EU or a member state.

I. In the event that the Processor becomes aware of any personal data breach involving data that the Controller has disclosed to the Processor, the Processor shall notify the Controller without undue delay after becoming aware of the said personal data breach. Taking into account the nature of the processing and the information available to the Processor, the Processor shall assist the Controller in ensuring compliance with the Controller's personal data breach notification obligations to the supervisory authority and data subjects under Data Protection Law;

J. where applicable, employ a Data Protection Officer if required.

K. where applicable, appoint a representative within the EU if required in accordance with GDPR Article 27.

3.2. Nothing within this agreement relieves the processor of their own direct responsibilities, obligations and liabilities under the General Data Protection Regulation (GDPR) or other Data Protection Laws.

3.3. The parties acknowledge that in providing the services under this Agreement, the Processor may transfer Personal Data to a sub-processor (as importer) located in a Third Country ("International Transfers"). The Customer consents to such International Transfer, where either (i) the data recipient or the country in which it operates has been determined by the European Commission to ensure an adequate level of protection for the rights and freedoms of Data Subjects in relation to their Personal Data; (ii) WhatConverts' has entered into Standard Contractual Clauses (Processors) (as laid down in the Implementing Decision 914/2021/EU on standard contractual clauses for the transfer of personal data to third countries pursuant Regulation (EU) 679/2016) ("Standard Contractual Clauses"), under which the Customer (as exporter) will have direct contractual rights of enforcement against the sub-processor (as importer) – Schedule 3; (iii) the Processor has ensured another appropriate data transfer safeguard is in place in compliance with Chapter V of the GDPR.

3.4. Outsourcing

3.4.1 The Data Controller grants general authorization to Data Processor to engage other data processors for the processing of the Personal Data. Moreover, it also grants general authorization in order for such sub-data processors to also subcontract to other sub-data processors.

3.4.2 The Sub-data processor(s) currently engaged in the processing of Personal Data are included in Appendix II. When the Data Processor engages other companies, the Data Processor shall inform the Data Controller of any intended changes at least 30 days in advance, being deemed automatically included in such Appendix as of such notification, without the need of updating such Appendix.

3.4.3 When the Data Processor engages another Data Processor for carrying out specific processing activities on behalf of the Data Controller, the Data Processor is obliged to sign a Sub-data processing agreement subject to the terms foreseen in this DPA.

3.4.4 The sub-data processor is considered as a data processor and shall not process Personal Data except on instructions from the Data Controller and the Clauses of this DPA. The Data Processor should regulate the new contractual relationship so that the same data protection obligations (instructions, security measures, duties, etc.) and the same formal requirements regarding data processing and rights and freedoms of data subjects are fulfilled by the sub-data processor.

3.6. The Processor shall maintain a record of all categories of processing activities carried out on behalf of the Controller, containing: -

- the name and contact details of the Processor
- the categories of processing carried out on behalf of each Controller
- transfers of personal data to a third country or an international organization, including the identification of

that third country or international organization and, the documentation of suitable safeguards

- a general description of the technical and organizational security measures referred to in Article 32(1)

3.7. The Processor shall maintain records of processing activities in writing and electronic form and shall make the record available to the supervisory authority on request

3.8. When assessing the appropriate level of security and the subsequent technical and operational measures, the Processor shall consider the risks presented by any processing activities, in particular from accidental or unlawful destruction, loss, alteration, unauthorized disclosure of, or access to personal data transmitted, stored or otherwise processed.

4. Controller obligations

4.1. The Customer represents, undertakes and warrants that all personal data processed by WhatConverts has been and shall be collected and processed by the Customer in accordance with Data Protection Laws and without limitation to the foregoing, the Customer shall take all steps necessary, including without limitation providing appropriate fair collection notices and ensuring that there is a lawful basis for Customer to process the personal data, to ensure that the processing

of the personal data by WhatConverts in accordance with this Agreement is in accordance with Data Protection Laws.

5. Relationship with the Principal Contract

5.1. Except for the changes made by this DPA, the principal contract remains unchanged and in full force and effect. If there is any conflict between this DPA and the principal agreement, this DPA shall prevail to the extent of that conflict.

5.2. Any claims brought under or in connection with this DPA shall be subject to the terms of Use, including but not limited to, the exclusions and limitations set forth in the principal contract.

6. General Information

6.1. This DPA applies where and only to the extent that The Processor processes personal data that originates from the EEA and/or that is otherwise subject to EU Data Protection Law on behalf of Customer as Data Processor in the course of providing services pursuant to the principal contract.

6.2. The Controller agrees that (i) it shall comply with its obligations as a Data Controller under Data Protection Laws in respect of its processing of personal data and any processing instructions it issues to The Processor; and (ii) it has provided notice and obtained (or shall obtain) all consents and rights necessary under Data Protection Laws for The Processor to process Customer Data and provide the services pursuant to the principal contract and this DPA.

6.3. Both parties assume their responsibilities respectively for the use of personal data in accordance with the GDPR and all applicable data protection laws with regard to the obligations of the Controller and the Processor.

6.4. In fulfillment of its obligations The Processor will only be liable in case of breaking the commands expressed by the Controller.

6.5. No one other than a party to this DPA, its successors and permitted assignees shall have any right to enforce any of its terms.

Appendix I - Processing Details

a. The Controller named in this agreement has appointed The Processor with regard to specific processing activity requirements. These requirements relate to provision of The Processor's platform and services.

b. The duration of the data processing under this DPA is until the termination of the principal contract in accordance with its terms.

c. The purpose of the data processing under this DPA is the provision of the 'WhatConverts' Services and the performance of The Processor's obligations under the principal contract and this DPA or as otherwise agreed by the parties.

d. The requirement for the named Processor to act on behalf of the Controller is with regard to the below type(s) of personal data and categories of data subjects: -

- Controller and User data including: identification and contact data (name, date of birth, gender, general, occupation or other demographic information, address, title, contact details, including email address), personal interests or preferences (including purchase history, marketing preferences and publicly available social media profile information); IT information (IP addresses, usage data, cookies data, online navigation data, location data, browser data); financial information (credit card details, account details, payment information).
- Any individual accessing and/or using the 'WhatConverts' platform through the Customer's account ("Users") and whose information is stored on or collected via the 'WhatConverts' platform

Appendix II - Authorized Sub Processors List

Sub Processor Name	Contact Details	Purpose of Processing	Type of Data Processed
Amazon Web Services	https://aws.amazon.com	Data Storage and Processing	User and Marketing Data
Twilio	https://www.twilio.com	Call Routing	Caller Data
Bandwidth	https://www.bandwidth.com	Call Routing	Caller Data
AssemblyAI	https://www.assemblyai.com	Call Transcription	Call Contents

ANNEX I

Technical And Organizational Measures Including Technical And Organizational Measures To Ensure The Security Of The Data

Description of the technical and organizational security measures implemented by the data importer in accordance with Clauses 4(d) and 5(c) (or document/legislation attached):

Processor utilizes third-party data centers that maintain current ISO 27001 certifications and/or SSAE 16 SOC 1 Type II or SOC 2 Attestation Reports. The Processor will not utilize third party data centers that do not maintain the aforementioned certifications and/or attestations, or other substantially similar or equivalent certifications and/or attestations.

Upon the Controller's written request (no more than once in any 12 month period), the Processor shall provide within a reasonable time, a copy of the most recently completed certification and/or attestation reports (to the extent that to do so does not prejudice the overall security of the Software and Services). Any audit report submitted to the Controller shall be treated as Confidential Information and subject to the confidentiality provisions of the Agreement between the parties.

The following descriptions provide an overview of the technical and organizational security measures implemented.

It should be noted however that, in some circumstances, in order to protect the integrity of the security measures and in the context of data security, detailed descriptions may not be available, however additional information regarding technical and organizational measures may be found in the Security Policy. It's acknowledged and agreed that the Security Policy and the technical and organizational measures described therein will be updated and amended from time to time, at the sole discretion of the Processor. Notwithstanding the foregoing, the technical and organizational measures will not fall short of those measures described in the Security Policy in any material, detrimental way.

Entrance Control

Technical or organizational measures regarding access control, especially regarding legitimation of authorized persons: The aim of the entrance control is to prevent unauthorized people from physically accessing such data processing equipment which processes or uses Personal Data. Due to their respective security requirements, business premises and facilities are subdivided into different security zones with different access authorisations. Access to the data center is monitored by security personnel. Access for employees is only possible with an encoded ID with a photo on it. All other persons have access only after having registered before (e.g. at the main entrance). Access to special security areas for remote maintenance is additionally protected by a separate access area. The constructional and substantive security standards comply with the security requirements for data centers.

System Access Control

Technical and organizational measures regarding the user ID and authentication: The aim of the system access control is to prevent unauthorized use of data processing systems, are used for the processing of Customer Data. Authorisation is executed by providing a unique username and password to a centralized directory service. All access attempts, successful and unsuccessful are logged and monitored. Additional technical protections are in place using firewalls and proxy servers and state of the art encryption technology that is applied where appropriate to meet the protective purpose based on risk.

Data Access Control

Technical and organizational measures regarding the on-demand structure of the authorisation concept, data access rights and monitoring and recording of the same: Access to data necessary for the performance of the particular task is ensured within the systems and applications by a corresponding role and authorisation concept. In accordance to the "least privilege" and "need-to-know" principles, each role has only those rights which are necessary for the fulfillment of the task to be performed by the individual person. To maintain data access control, state of the art encryption technology is applied to the Personal Data itself where deemed appropriate to protect sensitive data based on risk.

Transmission Control

Technical and organizational measures regarding the transport, transfer, transmission, storage and subsequent review of Personal Data on data media (manually or electronically). Transmission

control is implemented so that Personal Data cannot be read, copied, changed or deleted without authorisation, during transfer or while stored on data media, and so that it can be monitored and determined as to which recipients a transfer of Personal Data is intended. The measures necessary to ensure data security during transport, transfer and transmission of Personal Data as well as any other company or Customer Data are detailed in the Security Policy. This standard includes a description of the protection required during the processing of data, from the creation of such data to deletion, including the protection of such data in accordance with the data classification level. For the purpose of transfer control, an encryption technology is used (e.g. remote access to the company network via two factor VPN tunnel and full disk encryption). The suitability of an encryption technology is measured against the protective purpose. The transfer of Personal Data to a third party (e.g. customers, sub-contractors, service providers) is only made if a corresponding contract exists, and only for the specific purposes. If Personal Data is transferred to companies located outside the EEA, the Processor provides that an adequate level of data protection exists at the target location or organization in accordance with the European Union's data protection requirements, e.g. by employing contracts based on the Standard Contractual Clauses.

Data Entry Control

Technical and organizational measures regarding recording and monitoring of the circumstances of data entry to enable retroactive review. System inputs are recorded in the form of log files therefore it is possible to review retroactively whether and by whom Personal Data was entered, altered or deleted.

Data Processing Control

Technical and organizational measures to differentiate between the competences of principal and contractor: The aim of the data processing control is to provide that Personal Data is processed by a commissioned data processor in accordance with the Instructions of the principal. Details regarding data processing control are set forth in the Agreement and DPA.

Availability Control

Technical and organizational measures regarding data backup (physical/logical): Data is stored across multiple centers in geographically different locations. The data centers can be switched in the event of flooding, earthquake, fire or other physical destruction or power outage protecting Personal Data against accidental destruction and loss. If Personal Data is no longer required for the purposes for which it was processed, it is deleted promptly. It should be noted that with each deletion, the Personal Data is only locked in the first instance and is then deleted for good with a certain delay. This is done in order to prevent accidental deletions or possible intentional damage.

Separation Control

Technical and organizational measures regarding purposes of collection and separated processing:

Personal Data used for internal purposes only e.g. as part of the respective customer relationship, may be transferred to a third party such as a subcontractor, solely under consideration of contractual arrangements and appropriate data protection regulatory requirements.

Employees are instructed to collect, process and use Personal Data only within the framework and for the purposes of their duties (e.g. service provision). At a technical level, multi-client capability includes separation of functions as well as appropriate separation of testing and production systems.

Customer Data is stored in a way that logically separates it from other customer data.

The Controller is assigned a unique encryption key, generated using a FIPS 140-2 compliant crypto library, which is used to encrypt and decrypt all of the Controller's archived data. In addition to the unique encryption keys, all data being written to the storage grid includes the Controller's unique account code. The Processor's systems that write data to the storage grid retrieve the encryption key from one system and the customer code from another, which serves as a cross check against two independent systems. The Controller's encryption key is further encrypted with

a Processor key stored within a centralized and restricted key management system. In order for the Processor to access Customer Data via the master key, the key management system provisions individual keys following a strict process of approval that includes multiple levels of executive authorisation. Use of these master encryption keys is limited to senior production engineers and all access is logged, monitored, and configured for alerting by security via a centralized Security Incident and Event Management ("SIEM") system. The Controller's archived data is encrypted at rest using AES256 bit encryption and data in transit is protected by Transport Layer Security ("TLS").